

## MINUTES OF BOARD MEETING

Meeting date	Thursday September 10 <sup>th</sup> , 2020 (18.00-19.30) on Teams
Participants from the Board	Niclas Kvernrød, Michael Winther, Vibe B. Noordeloos, Lone Eibye Mikkelsen, Arun Prabhu, Silvio Vanzo, Li-Ha Luu, Jakob Schöllhammer Knudsen
Other Participants	Emilie Zelander, Colleen Murphy, Lars Hansen, Chris Hanna
Regrets	Britta Riishede, Dorthe Holm Jensen
Minute Taker	Charlotte Jessen

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Minutes	<ol style="list-style-type: none"> <li>1. Attendance and approval of agenda and minutes from last meeting. Agenda and minutes were approved. Presentation of the new Board member – Jakob Schöllhammer Knudsen and the new teacher representative - Colleen Murphy. Input to the agenda is welcome prior to the meeting and can also be added at the meeting.</li> <li>2. Budget update incl. number of children by Lars Financially we are almost on budget – we have fewer students than budgeted but also fewer classes. Jakob raised the question about class parents lists and GDPR. The current Corona situation makes contact information more important. The school has been advised by Privatskoleforeningen not to distribute parent details. Emily and Colleen advised to arrange it in each class with the help of the teacher. Lars will look into this further.</li> <li>3. Status from the Head of School and focus on school start 2020 by Chris Busy but good beginning to the school year. Christian Brøndum is expected back part-time in the Kindergarten after the fall break. School year 21/22 must be planned earlier than usual to determine the summer holiday. It is decided to make an announcement to the teachers about the summer holiday in 2021. Jakob raised a problem with drop-off/pick-up times being very time consuming for the parents. This will be reviewed by Admin.</li> <li>4. Implementation of parent survey by Vibe It was approved to go on with the parent survey (45K + vat). Realistic timing will be November. Jakob raised the question of doing the survey ourselves, but an external company has been decided upon due to data reliability and trustworthiness.</li> <li>5. Status business plan 2020 (enclosed) <ul style="list-style-type: none"> <li>• Status One Campus building project We received the very important sponsorship of “HKH Kronprins Frederik &amp; HKH Kronprinsesse Mary”’s Fond, which will help us in</li> </ul> </li> </ol>
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securing other sponsorships. It is expected to decide on a “go ahead” before the end of this calendar year.

- Status IB Visit  
IB preparations are well underway. Jakob inquired about the IB value and Colleen spoke about the high IB standards and Emilie how IB contribute to new ideas and evaluations between colleagues. It was decided to have the online meeting with the IB Visiting Team on Monday October 5 at 16.00.
- Focus and brief status report on each item in the business plan. Many items are on track. Updated Plan from Niclas.

6. Other business

Niclas is looking into a nice location for the November 5 meeting. Niclas will prepare Colleen and Jakob for the meeting.

Points for next meeting

- Budget pre-approval
- IB Visit feedback

Thank you from Niclas and the School

The meeting adjourned at 20:00

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Niclas Kvernør

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Vibe B. Noordeloos

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Michael Winther

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Li-Ha Luu

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Jakob Schöllhammer  
Knudsen

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Lone Eibye Mikkelsen

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Silvio Vanzo

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Arun Prabhu

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Chris Hanna