

## MINUTES OF BOARD MEETING

Meeting date	Thursday Mar 20 <sup>th</sup> , 2025 (17.30-20.00)
Participants from the Board	Niclas Kvernørød, Vibe Noordeloos, Sonny Hansen, Marie Kongskov, Michael Winther, Vibeke Tyrre Pedersen and Laurent Prat
Other Participants	Jonathan Cummins, Nicola Woodvine, Charlotte Jessen, Robert McCluskey and Auditor, Morten Steinmetz
Regrets	Jannie Moon Lindskov, Lone Eibye Mikkelsen, Shaun Hayes and Arun Prabhu

Minutes	<ol style="list-style-type: none"> <li>Attendance and approval of agenda and minutes: Attendance was taken. The agenda for today's meeting was approved. Minutes were taken by Charlotte. Welcome to Vibeke Tyrre Pedersen appointed by Dansk Industri.</li> <li>Report from Head of School by Robert: 15 March marked the deadline for submitting documents for the IB Preliminary Review, and, of course, we successfully submitted everything on time. This has been a school-wide effort, involving everyone—including the Board. A special mention and thanks was extended to Ms. Kathryn and Ms. Samantha for their work in managing the entire process and ensuring that we met our goals.  The next major deadline is 1 June, when we must submit the Self-Study Questionnaire ahead of the final evaluation visit in September.  We have successfully found and hired a new pedagogical/daily leader, Nadia Mansour, for our Kindergarten. She will report to Margaret Kristensen and will officially begin her role on 1 April.  The school is seeing the effects of a growing student body, an increasing number of students with special needs, and a high number of new teachers. At several faculty meetings, we have discussed our guidelines and the challenges we face in both PYP and MYP, which has led us to develop clearer procedures for handling unacceptable behaviour. Most recently, the school has have employed an experienced teacher to support our work on behaviour and conduct in PYP. This teacher is employed at 60% capacity from March to May.  Finally, an update on the strategic plan was provided.</li> <li>Approval of School Calendar 2025/26: Calendar was approved with 198 days of instruction.</li> <li>Status of Finances by Charlotte: The Annual Report 2024 was presented by the Auditor, Morten Steinmetz. The school has a sound economy. A change in depreciations was explained. The Board will make</li> </ol>
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a statement regarding any comments in the protocol. The report was approved by the Board.

5. Board governance – finalisation of documents:  
There were a few minor amendments. Niclas will share to final document.
6. Results of Parent Survey:  
The Parent Survey was presented. The results show an increase in satisfaction across almost all areas compared with the previous survey. Leadership will follow up and communicate the results. A new survey will be conducted next year.
7. General Assembly 2025:  
The General Assembly will be planned to start earlier in the day, at 16:30, in the hope that this will make it possible for more families to attend. ASA will stay open and we will look into handing out paper invitations, having the cooking club preparing finger food, a choir performing etc.
8. Any other business:  
No other business.

The meeting adjourned at 20.00

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Niclas Kvernrød

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Vibeke Tyrre Pedersen

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Sonny Hansen

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Vibe Noordeloos

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Laurent Prat

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Marie Kongskov

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Michael Winther

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Robert McCluskey