

Constitution of the Parent Council for the AIS Kindergarten Institution

AIS Article of Association

The parent body consists solely of parents of children attending the kindergarten, see Clause 2.3 (of the AIS Articles of Association).

A Kindergarten Parents' Council has been established, the objective of which is to lay down guidelines for the collaboration between the kindergarten/day-care centre and the parents, the principles governing the activities of the day-care centre and the principles governing budgetary spending. Furthermore, in collaboration with the head of the Kindergarten, the Kindergarten Parents' Council convenes and holds fixed meetings with the parents of the children attending the Kindergarten.

The Kindergarten Parents' Council is responsible for preparing rules governing the tasks of the parents' council, the number of members of the council, the holding of meetings etc. The rules must be approved by the School's Board.

(AIS Article of Association)

§ 1. Name and Purpose

- 1) The Parent Council aims to promote collaboration between parents and the institution, ensure children's well-being and development, and contribute to high pedagogical quality.
- 2) The Parent Council serves as a link between the Kindergarten leadership and the parents and has an advisory role regarding daily operations and pedagogical principles.

§ 2. Composition and Elections

- 1) The Parent Council consists of **elected parents, one staff representative and the Kindergarten pedagogical leader.**
 - a) Each class will elect a representative to the Parent Council.
 - b) The Parent Council will have up to two substitutes.
- 2) Elections are held **annually** at the Back to School Orientation meeting in August. The term of office is **one year**, with the possibility of re-election for parents with PYP 1 and PYP 2 students. The term for the subsequently appointed Chair and Secretary is two years.

- a) At the first Parent Council meeting in the new school year, a Chair and Secretary is elected by the Council.

§ 3. Responsibilities and Tasks

- 1) **Prepare rules** governing the tasks of the parents' council.
- 2) **Influence on pedagogical activities:** The Parent Council can be involved in planning activities and events.
- 3) **Budget principles:** The Parent Council can RMC: can make suggestions, and advise the Kindergarten leadership, regarding principles for the use of the department's budget for pedagogical activities.
- 4) **Right of recommendation in hiring:** The Parent Council has the right to make recommendations (*indstillingsret*) in relation to recruitment at all levels at the Kindergarten, and, in connection with the hiring of the top leader/Dagtilbudsleder only, the right to be present at interviews.
- 5) **Use of facilities:** The Council can set principles for the use of the institution's premises outside of opening hours. These are, however, subject to approval by the School Board.
- 6) **Supervisory responsibilities:** The Parent Council participates in dialogue meetings regarding pedagogical and facility supervision and may provide comments on inspection reports.

§ 4. Meetings and Decision-Making Processes

- 1) The Parent Council holds at least **five meetings annually**.
- 2) Meetings are chaired by an elected chairperson from among the parent representatives.
 - a) The Secretary will create the agenda and share two days prior to the meeting.
- 3) Decisions are made by majority vote among eligible members. If there is an even vote the chair decides.
- 4) Minutes are recorded for each meeting and made available to all parents.

§ 5. Confidentiality and Impartiality

- 1) Members of the Parent Council are bound by confidentiality regarding sensitive personal information.

- 2) Members may not participate in discussions or decisions on matters in which they have a personal interest.

§ 6. Amendments and Dissolution

- 1) Amendments to the constitution must be approved at a parent meeting by a simple majority.
- 2) The AIS School Board must approve any amendments.
- 3) The Parent Council may be dissolved if there is insufficient participation or if the institution undergoes structural changes.