

MINUTES OF BOARD MEETING

Meeting date	Thursday September 3 rd , 2026 (17.30-20.00)
Participants from the Board	Niclas Kvernørød, Vibeke Tyrre Pedersen, Lukas Esterle, Marie Kongskov, Nicole Mendelsohn, Morten Holck Jørgensen (online) and Laurent Prat
Other Participants	Emilie Zelande, Charlotte Jessen, Nicola Woodvine and Robert McCluskey
Regrets	Simona Svambaryte, Henriette Gabel (no online connection) and Michael Winther

Minutes

1. Attendance and approval of agenda and minutes:
Attendance was taken and agenda approved. Minutes were taken by Charlotte.
2. Report from Head of School by Robert
Robert reported a positive start to the academic year, with all teaching and leadership positions filled and all required classes running.

Initial indicators suggest the school's financial position is performing better than originally projected in the budget.

Whole-school assemblies were held to reinforce school values, expectations, routines, and the new RCR initiative. Back-to-School meetings provided parents with opportunities to meet teachers and learn about student learning and the Toddler platform.

Students have engaged fully in academic and wellbeing programmes, including the Second Step social and emotional learning curriculum. The MYP Community Engagement Fair involved 13 organisations and promoted student participation in service and community activities. Students also participated in community events such as the Rema 1000 Relay, Clubs Day, and School Run to strengthen local engagement.

New supervised before- and after-school provision has been introduced to improve student safeguarding and campus supervision.

Significant Early Years changes include new mixed-group structures, flexible staffing arrangements, and the launch of Friday Wonder Studios.

The new Activity Hour for PYP4-8 has been well received, with approximately 100 students participating in a range of enrichment activities.

A whole-school AI Working Group has been established to develop and refine policies and guidance on artificial intelligence use.

The school successfully participated in the Expat Reception, engaging with over 1,100 attendees and showcasing student contributions.

3. Progress of renovation of original buildings by Robert
Renovation works are nearing completion, including upgrades to ventilation, heating systems, toilet facilities, and reception areas. Although the project is expected to exceed budget by approximately DKK 800,000, the overspend has been planned for and will not impact the school's wider financial position. Robert highlighted that the campus is now fully modernised, providing significant long-term benefits for students, staff, and the wider school community
4. Financial update by Charlotte
Our student numbers show a high likelihood of being on budget for September 5. The YTD finances show a slightly higher income and lower salary costs than expected. The approved 2026 budget was -2.072 tDKK, however the revised budget is now -1.493 tDKK. The change is largely due to the above as well as a smaller salary increase than expected in the collective agreements and various ordinary cost savings.
5. Approval of refinancing of loan
The current loan in Nordea of now approximately 6.5 mill. will be moved to Danske Bank. The new loan with Danske Bank of 11 mill. was approved as a 30-year F5 loan.
6. KPI suggestions and discussion
Several key KPI recommendations were presented and discussed across the areas of finance, academics, and stakeholder engagement. These metrics will serve as benchmarks for measuring progress and driving continuous improvement over time. We will revisit and discuss them further in future meetings.
7. Expectations towards strategy session by Niclas and Robert.
We aim to invite an external guest to inspire us on e.g. AI. Lukas suggested a name and will be in contact with Niclas about this. We expect to have the meeting at the University via Michael. Charlotte and Robert to follow up.
8. Any other business
No other business.

The meeting adjourned at 19.30

Niclas Kvernørød

Vibeke Tyrre Pedersen

Marie Kongskov

Morten Holck Jørgensen

Lukas Esterle

Nicole Mendelsohn

Laurent Prat

Robert McCluskey

